

PAN ASIA BANKING CORPORATION PLC

PQ - 48

No. 450, Galle Road, Colombo 03.

Tel: 2565565, 4929929

Fax: 4641541

STRICTLY CONFIDENTIAL

LEASE APPLICATION FORM

Ref. No.

A. DETAILS OF APPLICANT

1. Name : Contact:

2. Address :

3. Telephone No./s: Fax No.:

4. Legal Status of Business : Certificate No./I.D. No. :

5. Bankers : 1) 2)

Account No : 1) 2)

Bank Contact/s:1) T.P. No./s 2) T.P. No./s

6. Auditors : Contact: Telephone No./s:

7. Business Activities : Year Established :

8. Details of Directors / Partners / Main Shareholders

Name	Director/ Partner/ Shareholder	Age	Profession	Percentage of Shares held	National Identity Card No

B. DOCUMENTS TO BE SUBMITTED WITH THE LEASE APPLICATION

REQUIREMENTS	Limited Liability Company	Partnership or Proprietorship	Individual		Guarantor	
			Salaried	Self Employed	Comp.	Indiv.
1. Audited Accounts for the past 3 years	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	
2. Latest Draft Accounts	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	
3. Cash Flow/Project Reports/Feasibility Reports	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	
4. Articles of Association	<input type="checkbox"/>				<input type="checkbox"/>	
5. Certified up-to-date copy of Form 1	<input type="checkbox"/>				<input type="checkbox"/>	
6. Certificate of Incorporation	<input type="checkbox"/>				<input type="checkbox"/>	
7. Business Registration Certificate		<input type="checkbox"/>			<input type="checkbox"/>	
8. Partnership Agreement		<input type="checkbox"/>				
9. Personal Tax Returns for the last 3 years		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
10. Statements of personal Assets and Liabilities, certified by Auditors		<input type="checkbox"/>				<input type="checkbox"/>
11. Statements of Income/Wealth Tax for the last 3 years, certified by Auditors		<input type="checkbox"/>				<input type="checkbox"/>
12. Proforma Invoice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
13. Valuation Report addressed to the bank dated within the last 30 days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
14. Bank Statements - for the past 4 months		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
15. Statement of Shares held in Quoted Companies.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
16. Affidavits of Personal Assets and Liabilities.				<input type="checkbox"/>		
17. Photocopy of National Identity Card		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
18. Salary confirmation letter / salary slip				<input type="checkbox"/>		<input type="checkbox"/>
19. Proof of employment period.				<input type="checkbox"/>		<input type="checkbox"/>
20. Vat Registration copy	<input type="checkbox"/>	<input type="checkbox"/>				

Please tick the cage as appropriate, if not available, please comment on reasons.

C. Details of Loan Facilities taken from other sources

Type of facility	Name of Bank	Branch	Amount Authorised Rs.	Balance Outstanding as at date (Rs.)	Period	Security
Term Loans						
Trading Loans						
Others						

D. Details of Leasing Facilities taken from other sources

Company	Cost of Equipment Rs.	Period	Monthly Rent Rs.	Security/ Initial Payments	Balance Payments Rs.

E. Guarantors Details

Full Name, Address and Telephone Number	Age	Relationship to Applicant	Identity Card No.	Bankers/ & Branches

F. Main Trade Customers/Buyers and Suppliers.

Name Of Trade Customers/Buyers	Contact Person	Telephone No.	Credit Granted (No. of Days)
Name of Trade Suppliers	Contact Person	Telephone No.	Credit Granted (No. of Days)

G. Details of Equipment Required.

Description (Including Make & Model)	New/ Recon/ Used	Supplier	Total cost		Proposed Location of Assets
			Foreign Currency Equivalent in Rs.	Local Payment Rs.	

Lease application amount

Rs.

H. Proposed Terms

- (I) Lease Period Months (ii) Monthly rental
- (iii) No of Payments + first monthly rental =
- (iv) Expected date of delivery

I. VAT Details Registered Yes / No

If Yes VAT Registration No :

I/We declare that the above information is true and warrant that I/we have made full disclosure of all matters relevant in any way whatsoever in this application. I/We authorize you to make any enquiries as you deem necessary for credit assessment or confirmation of the above particulars from the Banks and Auditors and other parties named above or any other source.

Signature

Name & Title

Date